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8 **UNITED STATES DISTRICT COURT**  
9 **CENTRAL DISTRICT OF CALIFORNIA**

10 **URSULA BYRAM et al.,** ) **NO. CV 23-CV-09825-KS**  
11 )  
12 **Plaintiffs,** )  
13 **v.** ) **ORDER SETTING SCHEDULING**  
14 ) **CONFERENCE**  
15 **COUNTY OF LOS ANGELES et al.,** ) Date: Tue., May 21, 2024  
16 **Defendants.** ) Time: 9:00 a.m.  
 ) Roybal Federal Courthouse  
 ) Courtroom 580  
\_\_\_\_\_)

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18  
19 The parties have consented to have this case assigned to Judge Karen L. Stevenson. All  
20 counsel are hereby ordered to familiarize themselves with the Federal Rules of Civil Procedure  
21 and the Local Rules of the Central District of California.

22  
23 **If any of the following items have already been completed, the parties need not re-**  
24 **do them.**

25  
26 This matter is set for a scheduling conference on the above date. If Plaintiff has not  
27 already served the operative complaint on all defendants, Plaintiff shall promptly do so and  
28 shall file proofs of service within three (3) days thereafter. Defendants also shall timely serve

1 and file their responsive pleadings, and file proofs of service within three (3) days thereafter.  
2 For record-keeping purposes, the Court will dismiss all remaining fictitiously-named  
3 defendants (i.e., those who have not been named) at the Scheduling Conference. The Court  
4 will also set a date by which motions to amend the pleadings or add parties must be heard.  
5 **Finally, the parties should be prepared to discuss any proposed changes to the**  
6 **Scheduling Order previously adopted by Hon. Stanley Blumenfeld, Jr..** (See Dkt. No.  
7 35.) The Scheduling Conference will be held in person pursuant to Rule 16(b) of the Federal  
8 Rules of Civil Procedure.

9  
10 The parties are reminded of their obligations under Rule 26(a)(1) of the Federal Rules  
11 of Civil Procedure to disclose information without awaiting a discovery request, and under  
12 Rule 26(f) to confer on a discovery plan not later than twenty-one (21) days before the  
13 Scheduling Conference. Counsel must file a “Joint Rule 26(f) Report” with the Court not later  
14 than fourteen (14) days before the Scheduling Conference. Counsel should deliver courtesy  
15 copies of the Joint Rule 26(f) Report to Judge Stevenson’s chambers. Failure to comply with  
16 the following requirements or to cooperate in the preparation of the Joint Rule 26(f) Report  
17 may lead to the imposition of sanctions.

18  
19 Unless, upon motion by a party, the Court finds that any or all discovery is premature,  
20 counsel should begin to conduct discovery before the Scheduling Conference. At the very  
21 least, the parties shall comply fully with the letter and spirit of Rule 26(a) and obtain and  
22 produce most of what would be produced in the early stages of discovery, because at the  
23 Scheduling Conference the Court will impose strict deadlines to complete discovery.

24  
25 This Court does not exempt parties appearing *in propria persona* from compliance with  
26 any of the Local Rules, including Local Rule 16. “Counsel,” as used in this order, includes  
27 parties appearing *in propria persona*.  
28

1 A continuance of the Scheduling Conference will be granted only for good cause.

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3 **1. Joint Rule 26(f) Report**

4 The Joint Rule 26(f) Report, which shall be filed not later than fourteen (14) days before  
5 the Scheduling Conference, shall be drafted by Plaintiff (unless the parties agree otherwise),  
6 but shall be submitted and signed jointly. “Jointly” contemplates a single report, regardless  
7 of how many separately-represented parties there are. The Joint Rule 26(f) Report shall  
8 specify the date of the Scheduling Conference on the caption page. It shall report on all matters  
9 described below, which include those required to be discussed by Rule 26(f) and Local Rule  
10 26:

- 11 a. Statement of the case: a short synopsis (not to exceed two (2) pages) of the main  
12 claims, counterclaims, and affirmative defenses.
- 13 b. Subject matter jurisdiction: a statement of the specific basis of federal jurisdiction,  
14 including supplemental jurisdiction.
- 15 c. Legal issues: a brief description of the **key legal issues**, including any unusual  
16 substantive, procedural, or evidentiary issues.
- 17 d. Parties, evidence, etc.: a list of parties, percipient witnesses, and key documents on  
18 the main issues in the case. For conflict purposes, corporate parties must identify all  
19 subsidiaries, parents, and affiliates.
- 20 e. Damages: the realistic range of provable damages.
- 21 f. Insurance: whether there is insurance coverage, the extent of coverage, and whether  
22 there is a reservation of rights.
- 23 g. Motions: a statement of the likelihood of motions seeking to add other parties or  
24 claims, file amended pleadings, transfer venue, etc.
- 25 h. Manual for Complex Litigation: whether all or part of the procedures of the Manual  
26 for Complex Litigation should be utilized.
- 27 i. Status of Discovery: a discussion of the present state of discovery, including a  
28 summary of contemplated discovery.

- 1 j. Discovery Plan: a detailed discovery plan, as contemplated by Rule 26(f), including  
2 the identity of all anticipated deponents and dates by which their depositions are to  
3 be completed (if possible), anticipated written discovery requests, including requests  
4 for admission, document requests, and interrogatories, and a schedule for completion  
5 of all discovery. State what, if any, changes in the disclosures under Rule 26(a)  
6 should be made, the subjects on which discovery may be needed and whether  
7 discovery should be conducted in phases or otherwise be limited, **any issues about**  
8 **disclosure or discovery of electronically stored information, including the form**  
9 **or forms in which it should be produced**, whether applicable discovery limitations  
10 should be changed or other limitations imposed, and whether the Court should enter  
11 other orders.
- 12 k. Discovery cut-off: a proposed discovery cut-off date. This means the final day for  
13 completion of discovery, including resolution of all discovery motions.
- 14 l. Expert discovery: proposed dates for expert witness disclosures (initial and rebuttal)  
15 and expert discovery cut-off under Rule 26(a)(2).
- 16 m. Dispositive motions: a description of the issues or claims that any party believes  
17 may be determined by motion for summary judgment or other dispositive motion.
- 18 n. Settlement: a statement of what settlement discussions or written communications  
19 have occurred (**excluding any statement of the terms discussed**) and a statement  
20 pursuant to Local Rule 16-15.4 selecting a settlement mechanism under that Rule.  
21 Note: If a case is selected for the ADR Pilot Program, the parties may choose private  
22 mediation (at their own expense) instead. No case will proceed to trial unless all  
23 parties, including the principals of all corporate parties, have appeared personally at  
24 a settlement conference. To this extent, if the parties request that another magistrate  
25 judge be requested to preside over the settlement conference, the parties should  
26 advise the Court.
- 27 o. Trial estimate: a realistic estimate of the time required for trial and whether trial will  
28 be by jury or by court. Each side should specify (by number, not by name) how

1 many witnesses it contemplates calling. If the time estimate for trial given in the  
2 Joint Rule 26(f) Report exceeds eight (8) court days, counsel shall be prepared to  
3 discuss in detail the estimate.

4 p. Trial counsel: the name(s) of the attorney(s) who will try the case.

5 q. Independent expert: whether this is a case where the Court should consider  
6 appointing an independent scientific expert.

7 r. Timetable: counsel should complete the Schedule of Pretrial and Trial Dates form  
8 attached to this Order and attach it to the Joint Rule 26(f) Report. The entries in the  
9 “Weeks Before Trial” column reflect what the Court believes are appropriate for  
10 most cases and will allow the Court to rule on potentially dispositive motions  
11 sufficiently in advance of the Pretrial Conference. The form is designed to enable  
12 counsel to ask the Court to set different last dates by which the key requirements  
13 must be completed. Each side should write in the month, day, and year it requests  
14 for each event. E.g., for the expert discovery cut-off it might be “10/7/11” for  
15 Plaintiff and “10/28/11” for Defendant, if they cannot agree. At the Scheduling  
16 Conference, the Court will review this form with counsel. Each entry proposing  
17 Court dates shall fall on a Tuesday. In appropriate cases the Court will order  
18 different dates after it hears from counsel. The discovery cut-off date is the last day  
19 by which all depositions must be completed, responses to previously-served written  
20 discovery must be provided, and motions concerning discovery disputes must have  
21 been heard, not filed. The cut-off date for motions is the last date on which motions  
22 may be heard, not filed.

23 s. Other issues: a statement of any other issues affecting the status or management of  
24 the case (e.g., unusually complicated technical or technological issues, disputes over  
25 protective orders, extraordinarily voluminous document production, non-English  
26 speaking witnesses, ADA-related issues, discovery in foreign jurisdictions, etc.) and  
27 any proposals concerning severance, bifurcation, or other ordering of proof.  
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1 The Joint Rule 26(f) Report should set forth the above described information under  
2 section headings corresponding to those in this Order.

3  
4 **2. Scheduling Conference**

5 The Scheduling Conference will be held in Courtroom 580 on the 5th Floor of the  
6 Roybal Federal Courthouse, 255 E. Temple Street, Los Angeles, California 90012. Counsel  
7 shall comply with the following:

- 8 a. Participation: the lead trial attorney must attend the Scheduling Conference, unless  
9 excused by the Court for good cause shown in advance of the Scheduling  
10 Conference. When seeking permission not to attend, lead counsel must identify the  
11 person who will appear by name and bar number, and specify that person's  
12 involvement in the case. The Court may choose to postpone the Scheduling  
13 Conference rather than permit counsel other than lead counsel to attend. Local  
14 counsel may not appear at a scheduling conference in place of lead counsel. Counsel  
15 should not purport to be "co-lead" counsel as a means of avoiding this requirement.  
16 b. Continuance: a continuance of the Scheduling Conference will be granted only for  
17 good cause.

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19 **3. Notice to be Provided by Counsel**

20 Plaintiff's counsel or, if Plaintiff is appearing *pro se*, Defendant's counsel, shall provide  
21 this Order to any parties who first appear after the date of this Order and to parties who are  
22 known to exist but have not yet entered appearances.

23  
24 **4. Disclosures to Clients**

25 Counsel are ordered to deliver to their respective clients a copy of this Order and of the  
26 Court's Trial Order, which will contain the schedule that the Court sets at the Scheduling  
27 Conference.

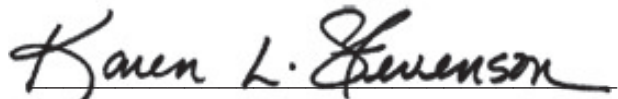
28 **5. Court's Website**

1 Copies of other orders of this Court that may become applicable to this case are available  
2 on the Central District of California website, at [www.cacd.uscourts.gov](http://www.cacd.uscourts.gov), under “Judge’s  
3 Procedures and Schedules.” Copies of the Local Rules are available on the website. If counsel  
4 fail to file the required Joint Rule 26(f) Report, or the required pretrial documents, or if counsel  
5 fail to appear at the Scheduling Conference, the Pretrial Conference, or any other proceeding  
6 scheduled by the Court, and such failure is not satisfactorily explained to the Court: (a) the  
7 case shall stand dismissed for failure to prosecute, if such failure occurs on the part of Plaintiff;  
8 (b) defaulted judgment shall be entered if such failure occurs on the part of Defendant; or (c)  
9 the Court may take such actions as it deems appropriate.

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11 The Court thanks the parties and their counsel for their anticipated cooperation in  
12 complying with these requirements.

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14 **IT IS SO ORDERED.**

15  
16 DATED: March 18, 2024

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19 HON. KAREN L. STEVENSON  
20 CHIEF U.S. MAGISTRATE JUDGE  
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SCHEDULE OF PRETRIAL AND TRIAL DATES

Case Name: *Ursula Byram v. County of Los Angeles, et al.*, 23-cv-09285-KS

Matter	Date/ Time	Weeks before Trial	Plaintiff(s) Request	Defendant(s) Request	Court's Order
Trial date (Court/Jury) Length of trial - _____ days	9:00 a.m. (Tuesday)				
Pretrial Conference, L.R. 16	1:00 p.m. (Tuesday)	4			
Hearing on Motions in Limine	1:00 p.m. (Tuesday)	2			
<u>Court Trial</u> Lodge Findings of Fact and Conclusions of Law, L.R. 52, and Summaries of Direct Testimony		3			
<u>Jury Trial</u> Lodge Final Pretrial Conference Order, L.R. 16-7; File Proposed and Disputed Jury Instructions and Verdict Forms		(See L.R. 16-7.1)			
<u>Jury Trial</u> File Memo of Contentions of Fact and Law, L.R. 16-4; Exhibit and Witness Lists, L.R. 16-5, 16-6 File Status Report Regarding Settlement		7			
Trial Brief, L.R. 16-10		1			



1	Last date to conduct					
2	Settlement Conference, L.R.					
3	16-15		10			
4	Last date for hearing	10:00 a.m.				
5	dispositive motions, L.R. 7	(Wednesday)	12			
6	Non-Expert Discovery cut-					
7	off					
8	Expert Disclosure (Initial)					
9	Expert Disclosure (Rebuttal)					
10	Expert Discovery cut-off					
11	Last day to amend					
12	pleadings					